

**West Virginia Transportation Coordinating Council  
January 8, 2009**

**Minutes**

**Members Present:** Elliott Birckhead, Dave Bruffy, Jeb Corey, John Davidson, Penney Hall, Dan Hartwell, Susan O'Connell, Ben Shew, and Deloris Wilder

**Others:** Karen Morrison

**Members Absent:** Shelley Baston, Mary Jane Bowling, Bill Davis, David Haden, Shannon Landrum, Kim Murphy, Sid Murphy, Larry Paxton, Jan Lilly-Stewart, and Ruth Wagner

**I. Call to Order:** Susan O'Connell, Chairperson, called the meeting to order.

**II. Reading and Approval of October 2, 2008 Minutes:** Dan Hartwell made a motion to accept the October 2, 2008 minutes. Elliott Birckhead seconded the motion. The motion was carried.

**III. Old Business:**

- **Coordination of Legislation:** Penney Hall met with Mr. Pitrolo regarding the draft legislation. He had two questions that were discussed by the Council: (1) How much funding is the Council seeking; and (2) Can the funding be established through a line item within the Division of Public Transit's current budget or did a separate fund need to be established to pay for the Council's expenses?

Susan O'Connell suggested requesting \$200,000.00 for funding and Dan Hartwell suggested \$250,000.00. Susan was advised by the Division's fiscal officer that funding should be administered through a separate fund vs. a line item within the Division's current budget. The Council agreed the funding request would be \$250,000.00 and it would be administered through a separate fund.

The Council agreed to add the following to the draft legislation: (1) A member of the Governor's staff shall serve on the Council.

**IV. New Business:**

- **Letter from Gateway:** Susan O'Connell distributed to Council members a copy of a letter she received from Gateway dated December 5, 2008 asking for the Council's support, cooperation and input on their 2009 transportation initiatives. The Council decided they could support two of the three requests:

- Partnering with the Work Group to organize and market the regional caucuses.
- Endorse the *Ride in 55* public awareness campaign.

Dan Hartwell advised the Council that the Council does not have the authority or control to support existing state initiatives that encourage transportation brokerage for NEMT services in the state.

- Susan O'Connell distributed a copy of the webpage United We Ride newsletter regarding an article on State/Tribal Mobility Management Coordination Grants. The deadline for submitting proposals is February 12, 2009.
- Ben Shew mentioned that the State Board of Education is considering the possibility of using school busses for additional public transportation services.
- Penney Hall asked about the new bus service from Huntington/Charleston. Susan O'Connell shared with the Council that it appears to be getting off to a good start. The bus line has attracted the general public as well as workers. David Bruffy shared with Council it could take up to 12 months to assess the feasibility of the bus line. Penney shared with the Council that she was approached with a suggestion that perhaps parking fees could go towards bus fare for those who want to ride the bus and who have parking spaces. The Council saw this as an incentive for employees to use the bus line.
- Jeb Corey asked about the camera/traffic lights and the possibility of the Taxi Services having access to the camera film. Susan O'Connell suggested he contact the Division of Highways, Traffic Engineering. Penney Hall shared with the Council that the primary purpose of cameras at traffic lights is to help authorities monitor traffic flow and reroute the citizens as needed in emergency evacuation situations.
- Susan shared with the Council that the Providers Directory is now available on the Division's web site.

V. **Adjournment:** Deloris Wilder made a motion to adjourn. David Bruffy seconded the motion. The motion was carried.

**Next Meeting Date:** April 2, 2009

**2009 Meeting Dates:** July 9, 2009  
October 1, 2009

**Submitted by:** *Karen J. Morrison*  
*Administrative Secretary, DPT*

**West Virginia Transportation Coordinating Council**  
**April 2, 2009**

**Minutes - Corrected**

**Members Present:** Dave Bruffy, Jeb Corey, John Davidson, Bill Davis, Penney Hall, Dan Hartwell, *Sid Murphy*, Susan O'Connell, Ben Shew, Ruth Wagner, and Deloris Wilder

**Others:** Dorcas Davis and Karen Morrison

**Members Absent:** Shelley Baston, Elliott Birkhead, Mary Jane Bowling, David Haden, Shannon Landrum, Kim Murphy, Larry Paxton, Jan Lilly-Stewart

I. **Call to Order:** Susan O'Connell, Chairperson, called the meeting to order.

II. **Reading and Approval of January 8, 2009 Minutes:** A motion was made by Ben Shew and seconded by Dan Hartwell to accept the January 8, 2009 minutes. The motion was carried.

III. **Old Business:**

- **Coordination of Legislation:** The bill was not introduced during this legislative session. It will be discussed again at the October 2009 meeting.

IV. **New Business:**

- A discussion was held on the various departments American Reinvestment and Recovery Act of 2009 projects and the possible pros and cons regarding the funds and the lack of pre-established guidelines.
- The council agreed to eliminate the July 2009 quarterly meeting and meet at the next quarterly meeting in October 2009. Clarification was made if a meeting was necessary prior to October it could be scheduled by contacting the Division of Public Transit's office.

V. **Adjournment:** A motion was made by Dan Hartwell and seconded by Deloris Wilder to adjourn. The motion was carried.

**Next Meeting Date:** Thursday, October 1, 2009

**Submitted by:** *Karen J. Morrison*  
*Administrative Secretary, DPT*

**West Virginia Transportation Coordinating Council**  
**October 1, 2009**

**Minutes**

**Revised January 14, 2010**

**Members Present:** Elliott Birkhead, Jeb Corey, Dan Hartwell, Sid Murphy,  
Susan O'Connell, Ben Shew, Ruth Wagner, and Deloris Wilder

**Others:** Christina Risk

**Members Absent:** David Bruffy, John R. Davidson, Jr., Bill Davis, David Haden, Penney Hall, Jan Lilly-Stewart,  
Kim Murphy, and Larry Paxton

- I. **Call to Order:** Susan O'Connell, Chairperson, called the meeting to order.
- II. **Reading and Approval of April 2, 2009 Minutes:** A motion was made by Sid Murphy and seconded by Deloris Wilder to accept the April 2, 2009 minutes. The motion was carried.
- III. **Old Business:**
  - **Coordination Legislation:** It was decided that Susan O'Connell would contact the DOT Legislative contact to discuss the Legislation to see if there was any interest on the part of the Department to move the bill.
  - A general discussion was held about the American Reinvestment and Recovery Act of 2009, the expiring of the Federal Highway/Transit Bill, and the Transportation Caucuses that will be held around the state in late October, 2009. Susan O'Connell agreed to contact Daria Jones who is heading up the caucuses to see if she would be available to attend the January 14, 2010 meeting.
- IV. **New Business:**
  - The council agreed to set the next quarterly meeting on Thursday, January 14, 2010. The council will determine the meeting dates for 2010 at that time.
  - Elliott Birkhead indicated that projects funded under Behavioral Health must first apply to the Section 5310 program before his Division would approve the purchase of a vehicle. Deloris Wilder indicated that the Bureau of Senior Citizens has a similar policy.
- V. **Adjournment:** A motion was made by Dan Hartwell and seconded by Deloris Wilder to adjourn. The motion was carried.

**Next meeting date:** Thursday, January 14, 2010

**Submitted by:** Christina Risk, Office Assistant III, DPT